

## AGENDA ITEM #5.E.I



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
**Board of Vocational Nursing and Psychiatric Technicians**  
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<b>DATE</b>	August 21, 2020
<b>TO</b>	<input checked="" type="checkbox"/> Board Members <input type="checkbox"/> Education and Practice Committee <input type="checkbox"/> Executive Officer Review
<b>FROM</b>	<input type="checkbox"/> Education and Practice Committee <input type="checkbox"/> Executive Officer <input checked="" type="checkbox"/> SNEC
<b>REVIEWED BY</b>	Marie Cordeiro, MN, RN Supervising Nursing Education Consultant (SNEC)
<b>PREPARED BY</b>	Cindy Fairchild EdD, MSN, RN, PHN Nursing Education Consultant (NEC)
<b>SUBJECT</b>	Request to Admit Students
<b>PROGRAM</b>	Angeles Institute Vocational Nursing Program (Program) (Director: Brandy Coward, Artesia, Los Angeles County – Private)

Please note: The NECs make recommendations. The recommendations are forwarded to one or more: the Executive Officer Review, the Education and Practice Committee and/or the full Board for action.

### **PROGRAM REQUEST:**

Admit a full-time class of 30 students commencing October 19, 2020, graduating on August 20, 2021, to replace the September 4, 2020 graduating class.

### **BACKGROUND:**

The Program was displaced from all clinical sites March 15, 2020, due to the COVID-19 pandemic. The program began to deliver theory via an online format, along with clinical experiences in a virtual simulated environment. On June 15, 2020, the students returned to the campus for skills lab, theory, and clinical simulation. According to the instructional plan the current students will not begin their next clinical rotation until September 21, 2020, which is scheduled at a Board-approved clinical site.

On May 12, 2017 the Program was placed on provisional approval for a two-year period from May 12, 2017 through May 31, 2019 due to noncompliance with regulatory requirements relative to program annual pass rates.

On May 17, 2019 provisional approval was extended for a two-year period, due to noncompliance with regulatory requirements relative to program annual pass rates.

On May 17, 2019, the Board required the Program to provide one instructor for every ten students in clinical experiences. Regulation 2534 (d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor". Fewer students for each clinical instructor enable more focused instruction and enhanced learning and allow the instructor to closely monitor and evaluate the clinical performance of students. Therefore, for a maximum enrollment of 112 students, twelve instructors are needed for clinical supervision.

### **STAFF ANALYSIS:**

The current students are scheduled to return to a Board-approved clinical site September 21, 2020. The proposed students will not begin their hands-on clinical experience until December 14, 2020.

The Program provided documentation demonstrating adequate faculty and clinical facilities to meet the Program's clinical objectives and student learning needs for the current and proposed student enrollment.

The Program has maintained an average annual pass rate on the NCLEX- PN® above the state annual average pass rate for the past five quarters, with an annual NCLEX-PN® of 84 percent for the second quarter of 2020.

Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions and the program's licensure examination pass rates each quarter.

Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

### **STAFF RECOMMENDATIONS:**

Please note: These are not NEC decisions, rather the recommendations presented at the Executive Officer Review, the Education and Practice Committee and/or the full Board for action.

1. Approve the Program's request to admit a full-time class of 30 students commencing October 19, 2020, graduating on August 20, 2021.
2. Place the Program on the May 2021 Board Meeting Agenda for reconsideration of provisional approval.
3. Comply with all program requirements listed below.

## **PROGRAM REQUIREMENTS:**

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Notify the NEC when a course is 50 percent complete, and submit an update related to clinical sites.
3. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534 (d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor".
4. Obtain Board approval prior to the admission of each class.
5. When requesting approval to admit students, to:
  - a. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
  - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
6. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Failure to take any of these corrective actions may cause the Board to revoke the program's approval.

## **RELEVANT PROGRAM ELEMENTS**

### **Enrollment**

Section 2530(k) of the Vocational Nursing Rules and Regulations states:

"(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)."

The Program offers full-time day classes that are 44 weeks in length. Currently, the Program must obtain Board approval prior to the admission of each class. The following

table represents current and projected student enrollment based on the current and proposed class starts and completions. The table indicates a maximum enrollment of 112 students for the period August 2019 through October 2020.

ENROLLMENT DATA				
CLASS DATES		# Students Admitted	# Students Current or Completed	Total Enrolled
Start	Complete			
8/19 FT *[6/20]		30	24	24
11/19 *[9/20]		30	24	24 + 24 = 48
2/20 *[12/21]		30	28	48 + 28 = 76
	8/19 (6/20 FT class)		- 24	76 - 24 = 52
7/20 *[4/21]		30	30	52 + 30 = 82
10/20 *[8/21] Proposed		30		82 + 30 = 112

\*Indicates projected graduation date

### **Licensing Examination Statistics**

California Code of Regulations Section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson VUE and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction” for the period July 2018 through June 2020 specify the pass percentage rates for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from state average annual pass rates.

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics				Annual Statistics*			
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(l)]	Variance from State Average Annual Pass Rate
Jul - Sep 2018	13	10	77%	77%	66%	76%	-10
Oct - Dec 2018	15	12	80%	79%	68%	79%	-11
Jan - Mar 2019	21	15	71%	80%	68%	81%	-13
Apr - Jun 2019	12	13	92%	83%	79%	81%	-2
Jul - Sept 2019	17	14	82%	79%	80%	79%	+1
Oct - Dec 2019	12	9	75%	79%	79%	79%	equal
Jan - Mar 2020	12	11	92%	78%	85%	79%	+ 6
Apr - Jun 2020	3	3	100%	81%	84%	79%	+ 5

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most recent data available (April through June 2020), the program’s average annual pass rate is 84 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® Licensure Examination for the first time during the same period is 79 percent. The average annual pass rate for the Program is five percentage points above the state average annual pass rate.

### **Faculty and Facilities**

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The total number of Board-approved faculty is 15, including the director. The director has 90 percent administrative and 10 percent teaching duties. All instructors are approved to teach clinical. Therefore, for a maximum enrollment of 112 students, twelve instructors are needed for clinical supervision. The utilization of faculty at clinical facilities is such that the clinical instruction is covered adequately.

Section 2534(b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent

with Board-approved competency-based objectives and theory being taught for current and proposed students.

## **Other Considerations**

### **Student Complaint**

On July 13, 2020 the BVNPT received a student complaint stating, “I am expressing my concerns due to the unprofessional and unsanitary setting the school is presenting. They are not following the CDC guidelines in any way, although they try to convince us that they do. The tables are not 6 feet apart, and the classroom can at times have 30 students in it. Nothing is being sanitized nor wiped down.”

A letter was sent to the program director requesting information and documentation related to the student’s complaint. The program director submitted policies and procedures developed in compliance with CDC guidelines, cleaning log, class photos and diagram of school.

On July 10, 2020, an inspector from the County of Los Angeles Department of Public Health made an unannounced site visit and found no violations (Attachment B)

On July 15, 2020, the NEC contacted the County of Los Angeles Department of Public Health inspector to confirmed that there were no violations noted during the site visit.

### **Social Distancing Compliance:**

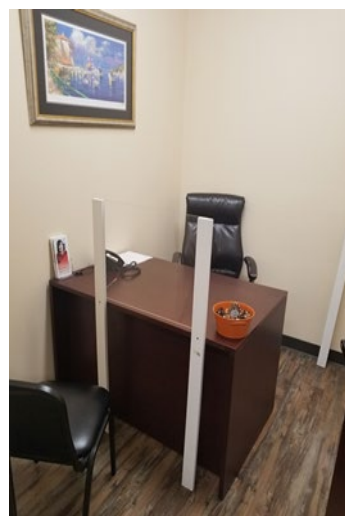
The Program has two theory classrooms over 1000 square feet each and designed to accommodate 70 – 72 students. To meet CDC social distancing guidelines, 40 desks were removed from each classroom and desks were placed six feet apart.



Computer lab



Hallway



Office desk with barrier



Reception area



Classroom



Skills lab

**ATTACHMENTS:**

Attachment A: History of Prior Board Actions

Attachment B: Department of Public Health report



# Agenda Item #X.X.X., Attachment A

## Angeles Institute VOCTIONAL NURSING PROGRAM

### History of Prior Board Actions

- On August 17, 2005, the Executive Officer approved the Angeles Institute request to begin a full-time vocational nursing program with an initial class of 30 students on October 3, 2005, only. The program's curriculum was approved to include a total of 1,530 hours, including 576 theory and 954 clinical hours.
- On October 3, 2005, the director notified the Board that commencement of the initial class was delayed to April 27, 2006, due to low student recruitment. The projected graduation date is January 26, 2007.
- On November 2, 2006, the Executive Officer approved initial full accreditation for the Angeles Institute Vocational Nursing Program for the period from November 2, 2006, through November 1, 2010, and issued a certificate accordingly.
- The Executive Officer approved the program's request to admit 30 students into a full-time class starting January 27, 2007, only, to **replace** students graduating January 26, 2007. The projected completion date for the replacement class is October 26, 2007. The Executive Officer also approved the program's request to admit 30 students starting November 27, 2006, only with a completion date of August 31, 2007, thereby increasing frequency of admissions.
- On April 12, 2007, the Executive Officer approved program's request to admit 30 students into a full-time class starting on April 23, 2007, only with a projected completion date of January 25, 2008.
- On July 10, 2007, the Board approved the Angeles Institute Vocational Nursing Program's request to admit 30 students into a full-time class starting on July 23, 2007, with a projected completion date of April 25, 2008, to **replace** students graduating August 31, 2007.
- On October 10, 2007, the Executive Officer approved the program's request to admit 30 students into a full-time class starting October 22, 2007, with a projected graduation date of July 25, 2008, to **replace** students graduating October 26, 2007; **and** approved ongoing admissions to **replace** graduating classes with the following stipulations:
  - a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes a class of 30 students four (4) times in a calendar year (January, April, July, and October).



- b. The director documents that adequate resources, i.e. faculty and facilities are available to support each admitted class of students.
- On January 28, 2008, the director was notified that the program's average annual pass rate had fallen below ten (10) percentage points of the state average annual pass rate for the past four (4) quarters. The director responded with a plan of correction.
- On April 28, 2008, the director was notified that the program's average annual pass rate had fallen below ten (10) percentage points of the state average annual pass rate for the past five (5) quarters.
- On November 8, 2008, the Executive Officer approved the program's request to increase class size from 30 students to 45 students per class in their ongoing admission pattern of admitting a class four times in a calendar year (January, April, July, and October). The revision to the ongoing admission pattern was approved to allow the program to **replace** graduating classes, only, with the following stipulations:
  - a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes a class admission of 45 students four times in a calendar year (January, April, July, and October).
  - b. The director documents that adequate resources, i.e. faculty and facilities are available to support each admitted class of students
- On August 31, 2010, the program submitted the Programs Record Survey and related documents.
- On October 14, 2010, the Executive Officer approved continued full accreditation for the Angeles Institute Vocational Nursing Program for the period November 2, 2010 through November 1, 2014 and issued a certificate accordingly; **and** continued the program's current approval for ongoing admissions of 45 students to replace graduating classes, only.
- On February 27, 2015, the Executive Officer approved continued approval for the Angeles Institute Vocational Nursing Program for the period November 2, 2014 through November 1, 2018 and issued a certificate accordingly; **and** continued the program's current approval for ongoing admissions of four (4) full-time day classes of 45 students each per year to replace graduating students, only.
- On May 12, 2017, the Board placed the Angeles Institute Vocational Nursing Program on provisional approval for a two year period from May 12, 2017 through May 31, 2019, and issued a certificate accordingly; **and**, placed the program on the **May 2019** Board agenda for reconsideration of provisional approval; **and**, rescinded the program's ongoing admissions of four (4) full-time classes of 45 students per year immediately; **and**, denied the program's request to admit a full-time class of 45

students commencing on July 17, 2017; **and**, required the program to obtain Board approval prior to the admission of each class; **and**, required the program to bring its average annual pass rate to no more than (10) ten percentage points below the state average annual pass rate within the two-year period of provisional approval and submit follow-up comprehensive analysis reports in 10 months, but no later than April 1, 2018, and in 22 months but no later than April 1, 2019; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2526.

- On August 25, 2017, the Board **denied** the Angeles Institute Vocational Nursing Program's request to admit one (1) full-time class of 45 students commencing on October 16, 2017, graduating on August 17, 2018, to replace the class that graduated on July 21, 2017 and **approved** one (1) full-time class of 30 students commencing on October 16, 2017, graduating on August 17, 2018, to replace the class that graduated on July 21, 2017; **and**, continued to require the program to provide no less than one (1) instructor for every ten (10) students in clinical experiences; **and**, continued the program's placement on the May 2019 Board agenda for reconsideration of provisional approval; **and**, continued the program's requirement to obtain Board approval prior to the admission of each class; **and**, continued the program's requirement to bring its average annual pass rate to no more than (10) ten percentage points below the state average annual pass rate; **and**, continued the requirement established at the May 2017 Board meeting for the program to submit a comprehensive analysis report in 10 months, but no later than April 1, 2018, and in 22 months, but no later than April 1, 2019; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2526.
- On February 23, 2018, the Board denied the Angeles Institute Vocational Nursing Program's request to admit one (1) full-time class of 30 students commencing on April 16, 2018, graduating on February 15, 2019, to replace the class that graduated on January 19, 2018; **and**, continued to require the program to provide no less than one (1) instructor for every ten (10) students in clinical experiences; **and**, continued to place the program on the May 2019 Board agenda for reconsideration of provisional approval; **and**, required the program to obtain Board approval prior to the admission of each class; **and**, required the program to bring its average annual pass rate to no more than (10) ten percentage points below the state average annual pass rate; **and**, continued the requirement established at the May 2017 Board meeting to require the program to submit a report in 10 months, but no later than April 1, 2018, and in 22 months, but no later than April 1, 2019. The report must include a comprehensive analysis of the program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing

at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2526.

- On May 18, 2018, the Board denied the Angeles Institute Vocational Nursing Program's request to admit one full-time class of 30 students commencing on May 21, 2018, graduating on March 1, 2019, to replace the class that graduated on January 19, 2018; **and**, approved one full-time class of 20 students commencing on May 21, 2018, graduating on March 1, 2019, to replace the class that graduated on January 19, 2018; **and**, continued to require the program to provide no less than one instructor for every ten students in clinical experiences; **and**, continued to place the program on the May 2019 Board agenda for reconsideration of provisional approval; **and**, required the program to obtain Board approval prior to the admission of each class; **and**, required the program to bring its average annual pass rate to no more than ten percentage points below the state average annual pass rate; **and**, required the program to submit a comprehensive analysis of the program report in six months, but no later than November 30, 2018; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2526.
- On November 16, 2018, the Board approved the Angeles Institute Vocational Nursing Program's request to admit one full-time class of 30 students commencing on November 19, 2018, graduating on September 6, 2019, to replace the class that graduated on August 16, 2018; **and**, continued to require the program to provide no less than one instructor for every ten students in clinical experiences; **and**, continued to place the program on the May 2019 Board agenda for reconsideration of provisional approval; **and**, required the program to obtain Board approval prior to the admission of each class; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2526.
- On February 22, 2019, the Executive Officer approved the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on February 25, 2019, graduating on December 6, 2019, to replace the class that graduates on February 28, 2019; **and**, continued to require the program to provide no less than one instructor for every ten students in clinical experiences; **and**, continued to place the program on the May 2019 Board Meeting Agenda for reconsideration of provisional approval; **and**, required the program to obtain Board approval prior to the admission of each class; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
- On May 17, 2019, the full Board denied full approval of the Angeles Institute Vocational Nursing Program; **and**, extended provisional approval for the Angeles

Institute Vocational Nursing Program for a two-year period beginning May 17, 2019 and issued a certificate accordingly; **and**, approved the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on May 20, 2019 and graduating on March 6, 2020; **and**, continued to require the program to provide no less than one instructor for every ten students in clinical experiences; **and**, required the program to obtain Board approval prior to the admission of each class; and, required the program, when requesting approval to admit students, to: (a) Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class. (b) Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.(c) Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations; **and**, continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

- On August 15, 2019, the full Board approve the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on August 26, 2019, graduating on June 5, 2020.
  1. Continue to require the program to provide no less than one instructor for every ten students in clinical experiences.
  2. Place the program on the May 2021 Board Meeting Agenda for reconsideration of provisional approval.
  3. Require the program to obtain Board approval prior to the admission of each class.
  4. Require the program, when requesting approval to admit students, to:
    - a. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
    - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
  5. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
  6. Failure to take any of these corrective actions may cause the Board to revoke the program's approval.

On November 25, 2019 the full Board approved the following:

1. Approve the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on November 25, 2019, graduating on September 4, 2020.
2. Continue to require the program to provide no less than one instructor for every ten students in clinical experiences.
3. Place the program on the May 2021 Board Meeting Agenda for reconsideration of provisional approval.
4. Require the program to obtain Board approval prior to the admission of each class.
5. Require the program, when requesting approval to admit students, to:
  - d. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
  - e. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - f. Maintain an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Failure to take any of these corrective actions may cause the Board to revoke the program's approval.

On February 10, 2020 the full Board approved the following:

1. Approve the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on February 24, 2019, graduating on December 4, 2020.
2. Continue to require the program to provide no less than one instructor for every ten students in clinical experiences.
3. Place the program on the May 2021 Board Meeting Agenda for reconsideration of provisional approval.

4. Require the program to obtain Board approval prior to the admission of each class.
5. Require the program, when requesting approval to admit students, to:
  - a. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
  - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Failure to take any of these corrective actions may cause the Board to revoke the program's approval.

On May 21, 2020 the full Board approved the following:

1. Deny the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on July 20, 2020, graduating on April 30, 2021
2. Recommend that the Executive Officer approve the class at the July 7, 2020 Executive Officer review, pending the program director's submission of an alternate plan to meet the program theory objectives via an online format and 50% of clinical hours conducted via simulation.
3. Require the program director to submit documents demonstrating that the proposed class starting July 20, 2020 has been scheduled at Board approved clinical sites by July 1, 2020.
4. Require the program director to submit the following documents by July 1, 2020 for the proposed class
  - a. Faculty and facility clinical assignments
  - b. Maternity faculty student clinical assignment
  - c. Pediatric faculty student clinical assignment
5. Continue to require the program to provide no less than one instructor for every ten students in clinical experiences.

6. Place the program on the May 2021 Board Meeting Agenda for reconsideration of provisional approval.
  7. Require the program to obtain Board approval prior to the admission of each class.
  8. Require the program, when requesting approval to admit students, to:
    - a. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
    - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
  9. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
  - 10.** Failure to take any of these corrective actions may cause the Board to revoke the program's approval.
- On July 14, 2020, the Executive Officer approved the following:
    1. Approve the Angeles Institute Vocational Nursing Program's request to admit a full-time class of 30 students commencing on July 20, 2020, graduating on April 30, 2021
    8. Continue to require the program to provide no less than one instructor for every ten students in clinical experiences.
    9. Place the program on the May 2021 Board Meeting Agenda for reconsideration of provisional approval.
    10. Require the program to obtain Board approval prior to the admission of each class.
    11. Require the program, when requesting approval to admit students, to:
      - a. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
      - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.



- c. Maintain an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
12. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- 13.** Failure to take any of these corrective actions may cause the Board to revoke the program's approval.

## Protocol for Social Distancing: Appendix A

Business name:

Angeles Institute

Facility Address:

17100 Pioneer Bl. Suite 170 Artesia, CA 90701

Approximate gross square footage  
of space open to the public:

**Businesses must implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is inapplicable to the business.**

### A. SIGNAGE

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another.
- Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

### B. MEASURES TO PROTECT EMPLOYEE HEALTH (CHECK ALL THAT APPLY TO THE FACILITY)

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- Upon being informed that one or more employees test positive for, or has symptoms consistent with COVID-19 (case), the employer has a plan or protocol in place to have the case(s) isolate themselves at home and require the immediate self-quarantine of all employees that had a workplace exposure to the case(s). The employer's plan should consider a protocol for all quarantined employees to have access to or be tested for COVID-19 in order to determine whether there have been additional workplace exposures, which may require additional COVID-19 control measures.
- Symptom checks are conducted before employees may enter the workspace. Checks must include a check-in concerning cough, shortness of breath or fever and any other symptoms the employee may be experiencing. These checks can be done remotely or in person upon the employees' arrival. A temperature check should be done at the worksite if feasible.
- All employees that have contact during their shift(s) with the public or other employees are offered, at no-cost, a cloth face covering to be used at work when interacting with them.
- All desks or individual workstations are separated by at least six feet.
- Break rooms, restrooms, and other common areas are being disinfected frequently, on the following schedule:
  - Break rooms:
  - Restrooms:
  - Other:
- Disinfectant and related supplies are available to all employees at the following location(s):



Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

Soap and water are available to all employees at the following location(s):

Employees are allowed frequent breaks to wash their hands.

Copies of this Protocol have been distributed to all employees.

Optional—Describe other measures:

**C. MEASURES TO PREVENT CROWDS FROM GATHERING  
(CHECK ALL THAT APPLY TO THE FACILITY)**

Limit the number of customers in the store at any one time, which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.

Maximum number of customers in the facility:

Post an employee at the door to ensure the maximum number of customers in the facility is not exceeded.

Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:

Optional—Describe other measures:

**D. MEASURES TO KEEP PEOPLE AT LEAST SIX FEET APART  
(CHECK ALL THAT APPLY TO THE FACILITY)**

Placing signs outside the store reminding people to be at least six feet apart, including when in line.

Placing tape or other markings at least six feet apart in customer line areas inside the store and on walkways at public entrances with signs directing customers to use the markings to maintain distance.

Separate order areas from delivery areas to prevent customers from gathering.

All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.

Optional—Institute one-way aisles to facilitate Social Distancing.

Optional—Describe other measures:

**E. MEASURES TO PREVENT UNNECESSARY CONTACT (CHECK ALL THAT APPLY TO THE FACILITY)**

Preventing people from self-serving any items that are food-related.

All items are pre-packaged in sealed containers by staff.

Bulk-item food bins are not available for customer self-service use.

Food samples are prohibited.

*Don't Apply*

Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.  
Describe:

Optional-Describe other measures (e.g. providing senior-only hours):

**F. MEASURES TO INCREASE SANITIZATION (CHECK ALL THAT APPLY TO THE FACILITY)**

Restrooms normally open to the public shall remain open to the public.

Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.

Employee(s) assigned to disinfect carts and baskets frequently, preferably after each use.

Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.

Disinfecting all payment portals, pens, and styluses after each use.

Disinfecting all high-contact surfaces frequently.

Optional- Describe other measures:

**Any additional measures not included above should be listed on separate pages, which the business should attach to this document.**

**You may contact the following person with any questions or comments about this protocol:**

**Business**

**Contact Name:** John Scott Coward

**Phone number:** 562-531-4100

**Date Last**

**Revised:** 7/16/20

*Inspected - 7/10/20 1400 Sharon DO, REHS 562-345-6800*

