



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR.
Board of Vocational Nursing and Psychiatric Technicians
 2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
www.bvnpt.ca.gov



MEMORANDUM

DATE	November 6, 2020
TO	Board Members
FROM	Elaine Yamaguchi Executive Officer
SUBJECT	Executive Officer's Report: November 2020

A very warm welcome to our newest Board Members, Tara Rooks and Abraham Hill!

Status of BVNPT

At least 75 percent of our team continues to work remotely. We continue to ensure the safety of our staff and visitors to the Board's office.

We expect that the Governor's Office will provide an update and directions by the end of the year about the Executive Orders responding to the pandemic. Staff updated our emergency response plans and contact information. We are also in the process of updating the Implementation Plan for our page in the State Leadership Accountability Act portal.

Board Calendar

Please see the proposed 2021 and 2022 calendar for BVNPT. There are some recommended changes for 2021 and proposed dates for 2022. We've included NCSBN events, holidays and key legislative dates to provide a scheduling reference. Also, please note, except for the Education and Practice Committee, we listed the location of all Committee meeting as via WebEx. The Board's Disciplinary Hearing scheduling recommendations will be presented in the Enforcement Committee report, and we will ask the Board to approve the calendar in Agenda Item 11.

Department of Consumer Affairs Update

The Department's Deputy Director for Board and Bureau Relations, Carrie Holmes will provide a brief update from the Department, and answer any Board member questions about DCA.

Budget and Finance

The latest Fund Condition report is attached, and the Budget and Fiscal Office will attend our meeting to provide background. The Fund Condition projects out several fiscal years and is an essential guide in our discussion and decision-making, especially about changing our fee structure.

The Future of Nursing Education

We are excited to begin what will surely be ambitious and long-reaching discussions on the future of nursing education and teaching modalities.

Dr. David Benton, the Executive Director of the National Council of State Boards of Nursing (NCSBN) will be joining the Board at a special meeting on Wednesday November 18 to provide insights on the national trends in nursing education and the profession. There should be enough time for questions and discussion from the Board.

Board Committees and Strategic Plan

The Board's five committees met after the August Board Meeting. We do not have specific dates scheduled for the next meetings, and we expect that the Executive Committee will meet in both December and January. Staff will work with the Members to schedule all other meetings in January 2021.

In January, we hope to spend time with the Committees on the Strategic Plan goals, both the overall BVNPT plans and the specific goals and objectives for the Committees. Staff will provide the Committees with the action item spreadsheets for the upcoming meetings. We recommended to the Executive Committee that the February meeting include a progress report on the Strategic Plan.

Legislation and Regulations

As reported previously, BVNPT's Sunset hearing is scheduled in March 2021. Staff is updating the report filed last year. The Legislature asked for specific information regarding operational response to the pandemic, and we will also provide a refresh of our statistics.

Final Comments

I hope that you and yours remain safe and healthy. Looking forward to the meeting.



Date: November 20, 2020
To: Board Members
From: Elaine Yamaguchi, Executive Officer
Board of Vocational Nursing and Psychiatric Technicians (BVNPT)
Subject: Executive Officer Review Decisions – Third Quarter 2020 Report

Executive Officer Review of Nursing Education Consultant (NEC) Program Reports Third Quarter 2020

The Executive Officer took the following actions related to vocational nursing and psychiatric technician programs (Programs).

Effective July 14, 2020:

- **Advanced College, Salida, Vocational Nursing Program – Request Approved.**

The Program requested to replace the initial full-time class of 40 students with 40 students. They would like to start two smaller cohorts due to COVID 19 restrictions still in place from the Governor of California and the local authorities.

- **American Career College, Los Angeles, Vocational Nursing Program – Request Approved.**

The Program requested a minor curriculum change in term four for the full-time and part-time curriculum.

- **American Career College, Anaheim (Orange County), Vocational Nursing Program – Request Approved.**

The Program requested a curriculum change in term four for the full-time and part-time curriculum. The content hours remain unchanged.

- **American Career College, Ontario, Vocational Nursing Program – Request Approved.**

The Program requested a minor curriculum change in term four for the full-time and part-time curriculum.

- **Angeles Institute, Vocational Nursing Program – Request Approved.**

The Program requested to admit a full-time class of 30 students commencing on July 20, 2020, graduating on April 30, 2021 to replace the March 6, 2020, graduating class.

- **Career Development Institute, Inc., Vocational Nursing Program – Request Approved.**

The Program requested continued program approval. On June 10, 2020, the director submitted a Program Records Survey form with supporting documents for review. A site visit was not conducted due to the COVID-19 pandemic stay at home order. The program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. No violations were identified.

- **City College of San Francisco, Vocational Nursing Program – Request Approved.**

The Program requested to admit a full-time class of 25 students, commencing on August 17, 2020, graduating on December 16, 2021, to replace the class that graduated on May 20, 2020. In addition, the program requested ongoing admission of two full-time classes of 25 students per calendar year, replacing graduating students only.

- **Glendale Career College, San Diego – Brightwood San Diego Teach Out, Vocational Nursing Program – Request Approved.**

On June 15, 2020 the Director, Sheri Saretsky informed the NEC that the Glendale Career College, San Diego / Brightwood Teach-Out in San Diego closed on Sunday, June 14, 2020.

- **Glendale Career College, San Diego, Vocational Nursing Program – Request Approved.**

The Program requested approval to admit 40 students to a full-time eve class on July 22, 2020. That class will graduate on December 8, 2021. This class will replace the eve class which graduated on April 15, 2020.

- **Medical Allied Career Center, Vocational Nursing Program – Request Approved.**

The Program requested to admit a part-time class of 20 students commencing on July 15, 2020, and graduating on February 13, 2022, to replace the class graduating July 19, 2020.

- **North-West College, Riverside, Vocational Nursing Program – Request Approved.**

The Program requested approval to admit 30 students to a full-time eve class on July 13, 2020. That class will graduate on October 4, 2021. This class will replace the class which graduated on June 4, 2020.

- **Riverside City College School of Nursing, Vocational Nursing Program – Request Approved.**

The Program requested continued program approval. On June 11, 2020, the program director submitted a Program Records Survey form with supporting documents for review. A site visit was not conducted due to the COVID-19 pandemic stay at home order. The Program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. No violations were identified.

- **Sacramento City College, Vocational Nursing Program – Request Approved.**

The Program submitted documents requesting continued approval for a four-year period of the vocational nursing program from May 12, 2020 through May 11, 2024.

- **San Joaquin Valley College, Rancho Mirage, Vocational Nursing Program – Request Approved.**

The Program requested approval to admit a full-time class of 15 students, commencing August 3, 2020, with a graduation date of September 30, 2021 to replace the class that graduated March 20, 2020.

Effective July 23, 2020:

- **Allied Medical and Health Services, Inc., Vocational Nursing Program – Request Approved.**

The Program requested approval to admit one part time class of seven students, beginning August 27, 2020, and graduating March 5, 2022. This class will replace the cohort which graduated on December 15, 2019.

- **Charles A. Jones Career and Education Center, Vocational Nursing Program – Request Approved.**

The Program requested submitted documents requesting continued approval for a four-year period from August 12, 2020 through August 11, 2024.

- **City College of San Francisco, Vocational Nursing Program – Request Approved.**

The Program requested continued program approval. On June 29, 2020, the director submitted a Program Records Survey form with supporting documents for review. A site visit was not conducted due to the COVID-19 pandemic stay at home order. The program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. One violation was identified.

- **High Desert Medical College-Bakersfield, Vocational Nursing Program – Request Approved.**

The Program requested to admit a class of 18 students, to commence on August 24, 2020, with an expected graduation date of November 17, 2021.

- **Marian College, Los Angeles, Vocational Nursing Program – Request Approved.**

The Program requested to admit a part-time class of 16 students commencing on August 6, 2020 and graduating March 30, 2022 to replace the August 8, 2020, graduating class.

- **Unitek College, Fremont, Vocational Nursing Program – Request Approved.**

The Program requested to admit a full-time evening class of 36 students to commence on September 21, 2020 and end on January 7, 2022.

Additionally, the program requested to admit a full-time day class of 36 students to commence on September 28, 2020 with an expected graduation date of September 10, 2021, to replace the class of students graduating on September 25, 2020.

Effective August 4, 2020:

- **Angeles Institute, Vocational Nursing Program – Request Approved.**

The Program requested a minor curriculum change in term three to remove the Intravenous Therapy/Blood Withdrawal content from the curriculum and replace the 36 hours with nursing skills review.

- **Beaumont Adult School, Vocational Nursing Program – Request Approved.**

The Program requested to admit a part-time class of 30 students to commence on August 25, 2020 with a graduation date of February 28, 2022, replacing the class that graduated on July 31, 2020.

- **Medical Career College, Vocational Nursing Program – Request Approved.**

The Program requested approval to begin a Vocational Nursing Program.

In addition, the Program requested to admit the initial full-time class of 24 students on October 12, 2020, to graduate on September 24, 2021.

- **North Orange County Regional Occupational Program, Vocational Nursing Program – Request Approved.**

The Program requested continued program approval.

- **Quest Nursing Education Center. Vocational Nursing Program – Request Approved.**

The Program requested to admit a replacement part-time day class of 30 students to begin on September 8, 2020, ending December 3, 2021 and to admit an additional evening part-time class of 30 students to begin on September 8, 2020 ending on December 3, 2021.

- **San Joaquin Valley College, Visalia Campus, Vocational Nursing Program – Request Approved.**

The Program requested a curriculum change from a full-time curriculum of 59 weeks to a revised full-time curriculum of 59 weeks, effective November 23, 2020. The proposed curriculum consists of 648 theory hours and 960 clinical hours totaling 1608 hours.

Effective September 1, 2020:

- **Charles A. Jones Career and Education Center, Vocational Nursing Program – Request Approved.**

The Program requested changing pattern of admissions from admitting in January and August to admitting a class of 30 students twice a year, to replace graduating students only.

- **State Center Community College District, Madera Center, Vocational Nursing Program – Request Approved.**

The Program requested continued program approval.

- **Stanbridge University, Los Angeles, Vocational Nursing Program – Request Approved.**

The Program requested to admit a full-time class of 45 students to commence on October 5, 2020, with a graduation date of December 7, 2021 and a part-time class of 45 students to commence on October 19, 2020, with a graduation date of February 23, 2023.

- **Yuba Community College, Psychiatric Technician Program – Request Approved.**

The Program requested to change pattern of admissions from 1 class of 15 students every 18 months to one class of 15 students every 12 months.

Effective September 15, 2020:

- **Angeles College of Nursing, City of Industry, Vocational Nursing Program – Request Approved.**

The Program requested to admit a full-time class of 25 students to commence on October 19, 2020, with a graduation date of November 12, 2021.

- **California Career Institute, Vocational Nursing Program – Request Approved.**

The Program requested to admit an additional part-time class of 30 students to commence on October 26, 2020, with a graduation date of July 30, 2022.

- **Career Care Institute, Inc., Moreno Valley, Vocational Nursing Program – Request Approved.**

The Program requested to admit a full-time day class of 30 students to start on September 21, 2020 with an expected graduation date of January 23, 2022.

- **Lynwood Community Adult School, Vocational Nursing Program – Request Approved.**

The Program requested continued program approval.

- **Platt College, Alhambra, Vocational Nursing Program – Request Approved.**

The Program requested approval of a revised curriculum.

Additionally, the Program requested to admit a full-time class of 24 students to commence on November 18, 2020, with a graduation date of February 15, 2022.

- **Unitek College Bakersfield (Formerly Southern California Medical College) Vocational Nursing Program – Request Approved.**

The Program requested a full-time day class of 36 students to start on October 19, 2020 with an expected graduation date of October 8, 2021.

- **Unitek College, Hayward, Vocational Nursing Program – Request Approved.**

The Program requested to admit a class of 36 part-time evening/weekend students on October 6, 2020 with a graduation date of April 9, 2022.