



Board Meeting Minutes

DATE: Friday, January 25, 2019

LOCATION: **Sacramento** – Department of Consumer Affairs, 1625 North Market Street, Hearing Room – South, Room 102, Sacramento, CA 95834

South El Monte – Bureau of Automotive Repair, 1180 Durfee Avenue, Suite 120, South El Monte, CA 91733

Atascadero – Department of State Hospitals – Atascadero, Conference Room 500, 10333 El Camino Real, Atascadero, CA 93423

San Diego – Bureau of Automotive Repair, 16855 West Bernardo Drive, Suite 112, San Diego, CA 92127

BOARD MEMBERS

PRESENT: Tammy Endozo, LVN Member, President (San Diego)
Bernice Bass de Martinez, Public Member, Vice-President (Sacramento)
Paula Amezola de Herrera, Public Member (Sacramento)
Aleta Carpenter, Public Member (Sacramento)
John Dierking, Public Member (South El Monte)
Cheryl C. Turner, Public Member (South El Monte)
Paul Sellers, PT Member (Atascadero)
Carel Mountain, Education Member (Sacramento)

BOARD MEMBERS

ABSENT: Donna Norton, Public Member
Ken Maxey, Public Member

STAFF PRESENT:

Elaine Yamaguchi, Executive Officer
Vicky Lyman, Assistant Executive Officer
Kenneth Swenson, DCA Senior Staff Counsel Attorney III
Marie Cordeiro, Supervising Nursing Education Consultant
Jenny Penales, Board Analyst

Agenda Item 1 Call to Order, Roll Call, and Establishment of Quorum.

The meeting was called to order by Ms. Endozo, at 1:30 p.m. on January 25, 2019. Board Members introduced themselves by announcing their names, location, and noting if members of the public were in attendance. Establishment of quorum was confirmed.

Agenda Item 2 Pledge of Allegiance.

Board Members and staff present assembled in the pledge of allegiance led by Ms. Endozo.

Agenda Item 3 Introduction of Board Members and Staff/Chair's Remarks.

Ms. Yamaguchi, Executive Officer, introduced herself and staff present. Kenneth Swenson, DCA Legal Counsel, introduced himself. All staff members were present in Sacramento at the CA Hearing Room location.

Agenda Item 4 Public Comment on Items Not on the Agenda.

Ms. Endozo asked if there were any comments from the public.

Note: The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 11125.7(a)).

Public Comment:

- Sherry Saretsky, previous Dean of Brightwood College Vocational Nursing Program, commented on how the closure affected students and faculty. There are 18 faculty members and 120 students eager to get back on track.

Agenda Item 5 Discussion and Possible Action Regarding Brightwood College Teach-Out.

Ms. Bass de Martinez stated that the Education Committee met on January 18, 2019 and discussed the Brightwood situation. The recommendation from the Education Committee to the full Board was unanimously approved by the Education Committee at their last meeting.

Public Comment:

None

Board Discussion:

- Mr. Dierking asked if we have identified a proposed facility as part of the motion.
- Ms. Bass de Martinez stated that there is currently no proposed facility. This motion was based on the information available during Education Committee meeting. The Board staff is waiting for further information and confirmation of facilities.
- Ms. Yamaguchi explained that the motion on the floor from the Education Committee acknowledges the legal agreement between the holding company for Brightwood College and Success Education; Glendale College and Northwest College. This motion only pertains to that agreement.

- Mr. Dierking asked if the Education Committee’s approval of this motion will advance the interest of consumers and the students impacted by the closure of Brightwood College.
- Dr. Mountain stated that there was a cogent plan in place and it would allow students to complete the program and do so in a timely manner.
- Ms. Yamaguchi stated that by agreeing to this motion, we are allowing all programs to move forward. Other programs, such as the golfing academy, do not need to follow the stringent regulations that our Board and BRN require.

Motion: The Education Committee recommends that the Board conditionally approve the proposed teach-out agreement as being in the best interest of students affected by the Brightwood College closure. Under the Boards regulatory process, a teach-out institution is required to provide the Board with a teach-out plan consisting of information related to its faculty, curriculum, facilities, and clinical placements. The Board anticipates that this conditional approval will become non-conditional after receipt and further review by the Board of information related to faculty, curriculum, facilities and clinical placements that meet the minimum requirements outlined in the Boards regulations.

Moved/Seconded: Education Committee

Member Name	Yes	No	Abstain	Absent	Recusal
Tammy Endozo	X				
Bernice Bass de Martinez	X				
Aleta Carpenter	X				
Paul Sellers	X				
John Dierking	X				
Paula Amezola De Herrera	X				
Carel Mountain	X				
Cheryl Turner	X				
Ken Maxey				X	
Donna Norton				X	

Board Discussion:

- Ms. Yamaguchi asked Success Education Colleges to provide all the information for full approval to start teaching the students again. A deadline was given of January 24th to produce the information. The NEC’s have received everything requested. There has not been enough time to analyze and confirm the information. Ms. Yamaguchi recommends that the Board authorize the Executive Committee to make an approval based on the information our NEC’s produce over the next few days.
- Ms. Turner asked if this would give the NEC’s enough time to review and make a solid recommendation.
- Ms. Yamaguchi stated the NEC’s feel they will have a finished, solid analysis by Wednesday or Thursday and would notify the administrative bodies.
- Mr. Dierking has concerns regarding time between closure and time student haven’t been able to attend school and how it would have an impact for passing the exam.

- Ms. Yamaguchi answered that it is possible and the students who are that far along will be availing themselves of more preparatory work and tutoring.
- Ms. Bass de Martinez commented that the Success Education group should ensure their program provides remediation and any additional updates the students may need.
- Ms. Endozo asked if this would encompass all the students that attended Brightwood College campuses.
- Ms. Yamaguchi answered that this encompasses student from the Van Nuys and San Diego campuses.
- Mr. Sellers asked how many students are availing themselves to this program.
- Ms. Yamaguchi answered slightly under 150.

Motion: The Board, having received the proposed teach-out plan from Success Education Colleges doing business as Northwest College, Van Nuys, and Glendale Career College providing information related to faculty, curriculum, facilities and clinical placements for the teach-out of Brightwood students which appears to be in substantial compliance with the Board requirements. The Board authorizes the Executive Committee to review for final approval the teach-out plans at its next regularly scheduled meeting on February 1, 2019.

Moved/Seconded: J. Dierking/C. Turner

Member Name	Yes	No	Abstain	Absent	Recusal
Tammy Endozo	X				
Bernice Bass de Martinez	X				
Aleta Carpenter	X				
Paul Sellers	X				
John Dierking	X				
Paula Amezola De Herrera	X				
Carel Mountain	X				
Cheryl Turner	X				
Ken Maxey				X	
Donna Norton				X	

Agenda Item 6 Suggestions for Future Agenda Items.

Public Comment:

None

Board Discussion:

- Mr. Swenson noted that the Board may wish to consider placing the final determination of the Executive Committee related to the Brightwood matter on the February Board Meeting for ratification.

Agenda Item 7 Adjournment.

The meeting was adjourned at 1:59 p.m.

Prepared by: __Signature on File_____

Date: __2-25-2019_____

Elaine Yamaguchi

Executive Officer

Approved by: __Signature on File_____

Date: __2-22-2019_____

Tammy Endozo, LVN

Board President